

Return final to Becky Rohlf

**REQUEST FOR CHARTER
ACADEMIC INSTITUTES AND CENTERS
Academic Affairs Policy #1
Policy Revised: September 2009**

Instructions:

New

Please complete the request form and obtain the following signatures where indicated:

- Requestor
- Academic Unit Head
- Dean

Please mail the original signed form to:

Ms. Becky Rohlf
Research and Public Service
MSC 4107

For additional information, please contact Becky at rohlf1@jmu.edu or 540-568-3640.

After review, Research and Public Service will process for remaining signatures.

**REQUEST FOR CHARTER
ACADEMIC INSTITUTES AND CENTERS**

Academic Affairs Policy #1

Contact Information

Proposed Name of Academic Institute or Center (AIC): Center for Inclusive Music Engagement
(With approval as specified in Section 6.7)

Name of Person Requesting: David A. Stringham, Ph.D.

JMU Requester Academic Title: Associate Professor of Music; Coordinator, Music and Human Services
(i.e., Professor of <Program>, Director of <Unit>, etc.)

MSC: 7301 Phone: 540.568.5279 (office) Phone #2: 585.414.6484 (cell)

Email: stringda@jmu.edu Fax: 540.568.7819

JMU Web site: <http://www.jmu.edu/music/people/profile> Center Web site: www.jmu.edu/cime

College in which AIC will be housed: Department in which the AIC will be housed:
College of Visual and Performing Arts N/A

Type of Request:

Request for New AIC

Definitions and Designation of AIC

Select a **proposed** category and type. The final designation will be determined by approvers.

Category: College Center

Type: Research/Scholarship

Provide a rationale for the proposed category and type in a statement not exceeding 200 words.

We propose to house this center at the college level because it reflects broad collaboration beyond a specific academic unit (in this case, School of Music). While this center is envisioned as being housed in College of Visual and Performing Arts, faculty, staff, and students within the proposed center will continue existing collaborations—and develop new partnerships—with faculty, staff, and students across campus. Dr. George Sparks, College of Visual and Performing Arts Dean, is supportive of our proposal to house this center within CVPA.

Procedures

(Review Section 6 of Policy before proceeding)

Proposal & Justification (Section 6.1)

Attach a brief written justification (*Attachment 1*) for each criteria listed below. The document must not exceed one double-spaced page.

Criteria 1 - Need

Criteria 2 - Support of university priorities (specify)

Criteria 3 - Funding

Criteria 4 - Staffing

Approval

Choose one of the following: Request for New AIC (refer to Academic Affairs Policy #1, Section 6.1)

Mission and Objectives

In a statement not exceeding 300 words, explain in plain English the mission and objective of the AIC.

MISSION:

The Center for Inclusive Music Engagement seeks to facilitate musicking opportunities for all persons to create, perform, respond, and connect with, in, through, and around music in ways that are meaningful and add richness to individuals' lives and our broader communities.

OBJECTIVES:

We will seek to accomplish the following objectives:

RESEARCH: Contribute to the state of knowledge related to music learning, pedagogy, therapy, and scholarship in relevant fields (e.g., music education, community music therapy, community engagement, arts education) through research.

COLLABORATION: Collaborate with experts in other disciplines, community organizations, and educational institutions as we seek to engage with and serve the diverse and interconnected mosaic of communities in which we function.

EDUCATION: Assist students, teachers, scholars, policymakers, community members, and other related stakeholders in designing and facilitating inclusive experiences creating, performing, responding, and connecting with, in, through, and around musicking in varied settings (e.g., early childhood education, K-12 education, adult/community education, health care facilities).

DISSEMINATION: Facilitate professional development by disseminating research and research-informed praxis through publications, digital media, workshops, and academic courses.

Staffing

Attach a written description for each person working with AIC, specifying the information below. Submit as *Attachment 2*.

1. Name/functional description
2. What is the role of the person holding the position? Select from the following:
 - Faculty member:
Is reassigned time required? If yes, attach approval as detailed in Section 6.5
 - Staff member:
Is reassigned time required? If yes, attach approval as detailed in Section 6.5
 - Undergraduate Student
 - Graduate Student
 - Other (identify)

Administrative Structure

Include an organizational chart as *Attachment 3*.

Advisory Boards

List and describe advisory boards affiliated with or related to the AIC as *Attachment 4*. This item is required.

Reporting Relationships

What reporting relationships exist in the AIC? Explain in a statement not exceeding 300 words.

Dr. Stringham and Prof. Rathgeber both report to Dr. Jeffrey Bush (Director, School of Music) in their instructional faculty roles. As this center is housed in College of Visual and Performing Arts, Dr. Stringham (as center director) would report to Dr. George Sparks (Dean, College of Visual and Performing Arts) through his supervisor, Dr. Jeffrey Bush, regarding work within this center. Prof. Rathgeber (as associate director of the center) would report to Dr. Stringham for center-related work. Future staff members/student workers would report to either Dr. Stringham or Prof. Rathgeber, depending on their specific role.

Governance Issues

Detail governance issues, if any, in a statement not exceeding 300 words.

We do not anticipate any governance issues associated with this center.

Funding

Select one or more options below.

- In-hand: Source/Amount: Indirect Cost Funds from NEA grant
- Committed funds: Source/Amount: Reassigned time from Dr. G. Sparks
- Proposed funds: Source/Amount: Future IDC Funds; Dr. Sparks' request to Academic Affairs

Support Needs

Are there additional university support needs?

- No
- Yes (specify below)

Fundraising

Will the AIC raise public funds?

- No
- Yes. If so, approval of University Advancement is required as specified in JMU Policy 5105. Briefly describe below.

University Advancement Approver Name:

Approval Signature:

Date:

Appointment of Director

Include a summary of the director's qualifications as *Attachment 5*. Do not exceed 300 words. A brief CV is acceptable. (Refer to Section 6.2 & Section 7)

Impact

Discuss the positive impact of the proposed AIC in a statement not exceeding 300 words.

The Center for Inclusive Music Engagement (CIME) will seek to positively impact lives of individuals and communities through designing, facilitating, researching, and disseminating scholarship related to inclusive music making and music learning experiences by:

Collaborating with and creating enduring partnerships among JMU students, faculty, staff and community members to offer music making and learning opportunities that are responsive to desires and needs of diverse populations in varied settings.

Contributing to scholarly literature through interdisciplinary research on desires for, means of, and meanings of music engagement for persons from diverse populations.

Using research to develop approaches to music pedagogy and curriculum and disseminating these approaches, positively impacting inclusive practices for music making and music learning in and outside of K-12 music education structures.

Publishing, presenting on, and circulating innovative pedagogies, curricula, and tools for music making and music learning that foster inclusive, welcoming, and caring structures for musical engagement, in which persons from different backgrounds and with diverse interests and abilities can connect in, through, and around music.

Through these pursuits, CIME will positively impact persons of multiple populations, such as: JMU students, who will have concrete experiences designing, facilitating, assessing, and reflecting upon diverse types of music making and learning that will impact their professional practice;

JMU faculty, who will enjoy expanded opportunities to engage in innovative scholarship, teaching, and service;

Community members, who will have access to new, responsive, meaningful opportunities to engage with others in, through, and around music; and

JMU, which will garner positive press through publications, presentation, and other means of information

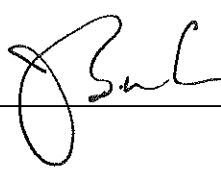
Pre-Proposal Authorization (Section 6.0)

All signatures of authorization are required before the proposal is submitted. Add additional signatures as an attachment if necessary.

Department Head

Approver Name:

Department Name:

Approval Signature  Date 5/8/18

Dean

Approver Name:

College Name:

Approval Signature  Date 5.10.18

Dean recommendation for term of charter (not to exceed 5 years):

Vice Provost (overseeing involved college)

Printed Name:

Approval Signature _____ Date _____

Vice President for University Advancement

Printed Name:

Approval Signature _____ Date _____

Assistant Vice President for Academic Resources

Printed Name:

Approval Signature _____ Date _____



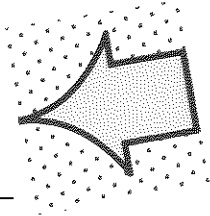
Additional Information

List any other pertinent information you wish to share as *Attachment 6*. Responses must be limited to one page.

Submitted by:

Printed Name and Title:

Signature _____ Date _____



Reference Sources

- Academic Affairs Policy #1, Academic Institutes and Centers
- Faculty Handbook
- Policy and Procedures Manual
- Office of Sponsored Research Policy
- Policy #5101 Solicitation for Private Funds
- Financial Procedures Manual

APPROVALS

All sections require the **typed** name of the approver, unit and college.
Note: If the AIC is cross-disciplinary, approvals must be received from all involved areas.

Department Head

Approver Name:

Department Name:

Approval Signature _____ Date _____

Dean

Approver Name:

College Name:

Approval Signature _____ Date _____

Dean recommendation for term of charter (not to exceed 5 years):

Vice Provost (overseeing involved college)

Printed Name:

Approval Signature _____ Date _____

Vice President for University Advancement

Printed Name:

Approval Signature _____ Date _____

Assistant Vice President for Academic Resources

Printed Name:

Approval Signature _____ Date _____

APPROVAL/RECOMMENDATION

(to be completed by VPRPS)

APPROVAL

Approve Charter
 Approve Conditional Charter
 Deny Charter

Expiration Date: June 30, 2023
Expiration Date:

Comments:

Vice Provost for Research and Public Service
Printed Name:

Dr. Yvonne R. Harris

Approval Signature

Yvonne R. Harris

Date 6-9-18

FINAL APPROVAL (to be completed by Provost and Senior Vice President for Academic Affairs)

Approve Charter
 Approve Conditional Charter
 Deny Charter

Expiration Date:
Expiration Date:

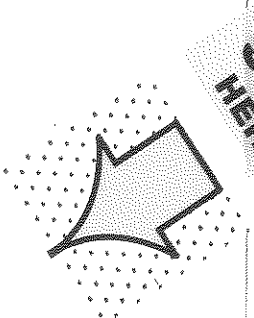
Comments:

Provost and Senior Vice President for Academic Affairs
Assistant Vice President for Academic Resources
Printed Name:

Approval Signature _____

Date _____

Charter Issued:
Charter Expires:



Center for Inclusive Music Engagement: Attachment 1

Need: While schools of music offer students rich experiences that focus on presentational performance of western classical music, these experiences may not reflect the changing nature of music engagement in the United States. Existing structures, while meaningful to those who participate, may not serve desires and needs of: (a) a diverse population of persons in contemporary society (e.g., those from non-Anglo-European linguistic and/or ethnic backgrounds); (b) persons diagnosed with certain disabilities who may be excluded from existing music making and learning structures; (c) those who are not interested in musics, instruments, or practices offered in existing structures; and/or (d) persons whose socioeconomic status makes it difficult for them to afford instruments, administrative fees, or other resources required for participation.

We propose that this center provide physical and temporal space in which students and faculty from across campus can collaborate on research and community engagement activities that explore novel connections between knowledge and skills gained in school of music curricula and other knowledge and skills, serve those not commonly served by existing music education offerings, explore means by which to have sustainable careers in arts-related work, and develop experiential musicking opportunities for all persons to engage with music in ways that are meaningful and add richness to individuals' lives and to our broader community.

Support of University Priorities: Our mission and objectives are integrally linked to JMU's mission, vision, and values, as described elsewhere in this request for charter. More specifically, our pursuits align with the College of Visual and Performing Arts' call for "Arts for the Real World," and integrate multiple aspects of JMU's Strategic Plan by: (a) supporting projects that engage students and faculty in holistic experiences designing, assessing, researching, reflecting upon, and sharing work in our communities (Core Qualities 1, 2, and 6); (b) embracing diversity and engaged music making through creation and implementation of creative, inclusive, philanthropic, and/or entrepreneurial pedagogies, curricula, and tools, through which we provide new and impactful means of engaging people in meaningful musicking (Core Qualities 3, 4, 5, and 8); (c) support students and faculty as they grapple with real-world problems to conceptualize, implement, and iterate ideas discussed in classes and contemporary research literature, helping them to be active participants in the ever-changing fields in which they work (Core Qualities 6 and 11); and (d) generate publications, presentations, and press to bring positive attention to James Madison University and aid in recruitment and retention of creative, diverse, and inquisitive students, faculty, and staff (Core Quality 9).

Center for Inclusive Music Engagement: Attachment 1

Funding: We are not requesting funds for physical space; beginning in the 2018-2019 school year, College of Visual and Performing Arts Dean Dr. George Sparks has procured a location in Johnston Hall. If this center is chartered, we propose to temporarily house it in Music 330 (currently Dr. Stringham's office).

To provide staffing coverage, we are requesting that Dr. Stringham and Prof. Rathgeber be reassigned from the K-12 student teaching component of their teaching loads to work in the Center for Inclusive Music Engagement. This is a component of these faculty members' loads that would be best covered by an adjunct or clinical faculty member (e.g., a retired public school music teacher), as is already current practice for student teachers not placed within the Shenandoah Valley. For the 2017-2018 academic year, Dr. Jeffrey Bush (Director, School of Music) and Dr. Sparks have agreed to fund this reassignment as cost matching for a grant obtained from National Endowment from the Arts. Dr. Sparks has committed to continuing funding for this reassignment during the initial term of the Center's charter; he plans to request support from Academic Affairs in support of this reassignment. Reassigned time will allow Dr. Stringham and Prof. Rathgeber to provide oversight to student projects, meet with community-based collaborators, manage Center operations, and write proposals for future grant projects.

Attachment 2

Staffing:

Initially, the center will be staffed by Dr. David Stringham (director) and Prof. Jesse Rathgeber (associate director). Both undergraduate and graduate students will be involved in the center's work by volunteering for projects, collaborating through coursework, and/or being hired with grant funding.

During the initial five-year charter, we hope to develop the center to the extent that a graduate assistant is warranted. Such a graduate assistant would be involved in the following types of work:

- Clerical work related to accounting for and maintaining center resources (i.e. books, instruments, etc.);
- Acting as a liaison between directors, project teams, other related students, and community connections; and
- Providing research assistance via transcribing and organizing data.

Staff Members:

1. Name/Functional Description: David A. Stringham, Center Director

2. Role: Faculty Member: Associate Professor of Music; Coordinator, Music and Human Services Minor

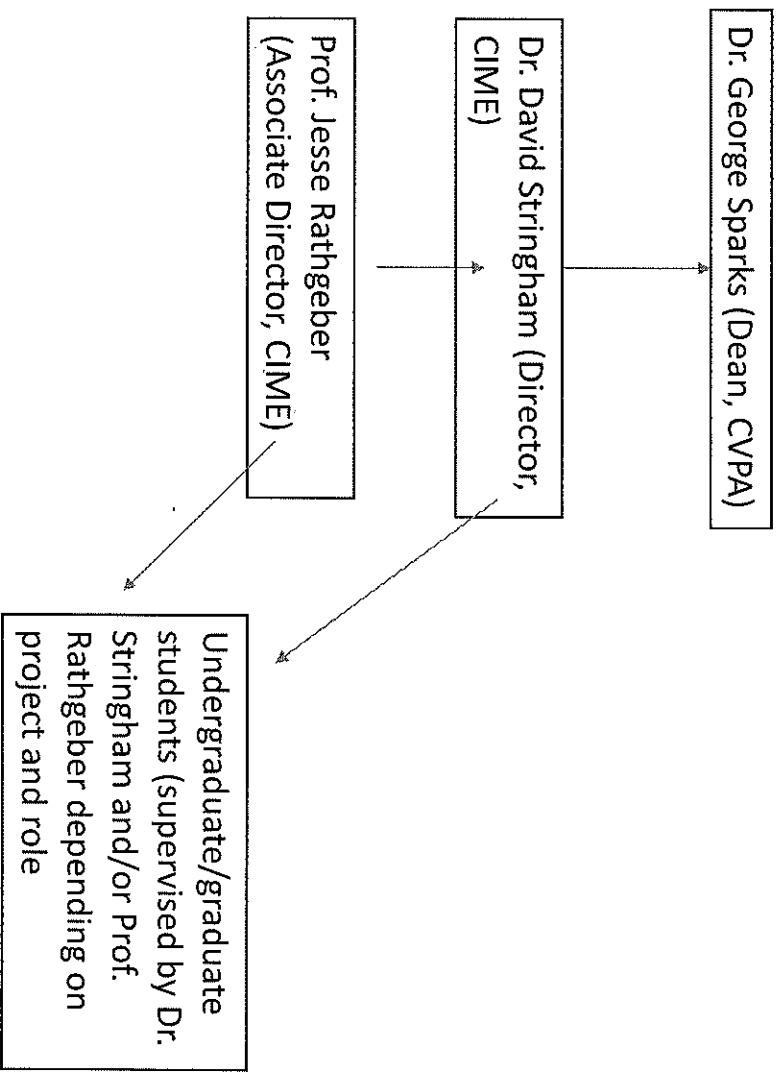
a. Dr. Stringham would be reassigned from student teacher supervision to allocate approximately 5 hours of work each week to the center. Coverage of student teacher supervision responsibilities by the College of Visual and Performing Arts will allow for reassignment.

1. Name/Functional Description: Jesse C. Rathgeber, Center Associate Director

2. Role: Faculty Member: Assistant Professor of Music

a. Prof. Rathgeber would be reassigned from student teacher supervision to allocate approximately 5 hours of work each week to the center. Coverage of student teacher supervision responsibilities by the College of Visual and Performing Arts will allow for reassignment.

Attachment 3: Organizational Chart



Attachment 4

The center's advisory board will be comprised of seven individuals within and beyond James Madison University. Consistent with our proposed center's mission and objectives, the board includes JMU students, faculty, and staff, as well as community members and international scholars with expertise in music technology, creativity, and disability research. Each individual listed below has reviewed the proposed center's mission and objectives, and is willing to serve on this advisory board should the center be chartered by the university.

Adam Patrick Bell (Assistant Professor, University of Calgary)
Kyle Gipson (Associate Professor, Engineering, James Madison University)
Drew Johnson (Harrisonburg community musician)
Barry King (Director, Advancement Business Applications, James Madison University)
Tulikki Laes (Faculty of Music Education, Jazz, and Folk Music, Sibelius Academy)
Lisa Maynard (Associate Professor of Music, James Madison University)
JMU Student Member (rotating one-year term)

Additionally, the center will be connected with the advisory board for JMU's interdisciplinary minor in Music and Human Services. Dr. Stringham currently serves as minor coordinator and chairs this board, a role that Prof. Rathgeber will assume beginning in the 2018-2019 academic year.

Paul Ackerman (former adjunct faculty, School of Music)
William Dabback (Professor of Music, SOM)
Kevin McMillan (Associate Professor of Music, SOM)
Valerie Schoolcraft (Director, JMU Office of Disability Services)
Lolly Miller (Arts Education Coordinator, VMRC)
Kate Trammell (Professor of Dance, School of Theatre and Dance)
John Riley (JMU Alumnus)
Shelby Hall (JMU Alumna)
Student member (one-year rotating term)

Attachment 5

Appointment of Director:

David A. Stringham, Ph.D. is Associate Professor of Music at James Madison University. His research and teaching interests include generative creativity, music technology, and lifelong musicianship. His scholarly work related to these topics includes publication in peer-reviewed journals (e.g., *Bulletin of the Council for Research in Music Education*, *International Journal of Community Music*, *International Journal of Music Education*, *Music Educators Journal*), co-editing texts (*Musicianship: Composing in Band and Orchestra* and *Musicianship: Improvising in Band and Orchestra*), and authoring and co-authoring chapters in books (e.g., *Engaging Musical Practices: A Sourcebook for Instrumental Music*, *Winding It Back: Teaching to Individual Differences in Music Classroom and Ensemble Settings*). Dr. Stringham has secured funding to pursue research and engagement projects from 4-VA, JMU College of Visual and Performing Arts, JMU Faculty Senate Engagement Mini-Grant, JMU Geospatial Mini-Grant Program, National Endowment for the Arts, and Rockingham Memorial Hospital Foundation. He has presented more than 40 state, national, and international conference sessions, recently completed a term as chair of the National Association for Music Education's Council for Music Composition, served as Research Council Chair for Virginia Music Educators Association, and is a frequent guest conductor and professional development provider.

Dr. Stringham led a team of faculty members who collaborated to develop a cross-disciplinary minor in Music and Human Services; since its approval in 2015, 34 students have declared this minor, designed to prepare students for avocational and vocational opportunities to use music performance, education, entrepreneurship, and community engagement skills to serve diverse populations in human services settings. This minor included developing three new courses: Introduction to Intentional Music (MUS 429), Music and Human Services: Experiences and Practicum (MUS 430), and Psychology of Music (MUED 431).

Prior to joining James Madison University in 2010, Dr. Stringham taught middle and high school instrumental music in public school of New York State. He holds degrees in music education (BM with Highest Distinction, MM, Ph.D.) from the Eastman School of Music of the University of Rochester.